



ZALINS EVENT

BY JACKELINE SALDARRIAGA

CREATING UNFORGETTABLE MOMENTS

CATERING SERVICES & EVENT
PLANNING CATALOG

CREANDO MOMENTOS INOLVIDABLES

CATÁLOGO DE SERVICIOS CATERING
Y PLANIFICACIÓN DE EVENTOS

Dear Future Client,

I hope this letter finds you in good health and high spirits as the holiday season approaches. As an experienced event planner, I wanted to reach out to you and offer my professional services to ensure that your holiday events are nothing short of extraordinary.

The holiday season is a time when people come together to celebrate and create cherished memories. Whether you are planning a corporate holiday party, a family gathering, or a community event, I understand how important it is to make your occasion truly remarkable.

With my background and expertise in event planning, I am confident in my ability to bring your vision to life and create a magical experience for your guests. From conceptualizing the theme to coordinating all the necessary logistics, I will handle every detail with meticulous attention, ensuring that your event is executed flawlessly.

Here are some of the services I offer as an event planner for the holiday season:

- 1. Theme Development:** I will work closely with you to develop a unique and captivating theme that aligns with your vision and captures the essence of the holiday spirit.
- 2. Venue Selection:** I will assist in finding the perfect venue that suits your event requirements, whether it be an intimate gathering at a cozy restaurant or a grand celebration at a luxurious venue.
- 3. Vendor Coordination:** I have established relationships with a network of reliable vendors, including caterers, decorators, florists, photographers, and entertainers. I will manage all communications and negotiate contracts on your behalf.
- 4. Decor and Ambiance:** From stunning decorations to lighting and ambiance, I will transform your chosen venue into a festive wonderland, creating an immersive experience for your guests.
- 5. Event Timeline and Logistics:** I will meticulously plan and manage the event timeline, coordinating every aspect of the occasion and ensuring that everything runs smoothly, from set-up to tear-down.
- 6. Budget Management:** I understand the importance of staying within a budget. I will work with you to create a comprehensive budget plan, ensuring that all expenses are transparent and accounted for.

Let me take the stress and burden off your shoulders so that you can fully enjoy your holiday event. With my creativity, organization, and attention to detail, you can rest assured that your event will be one to be remembered for years to come.

I would be delighted to discuss your upcoming event in more detail and provide you with a customized proposal tailored to your specific needs. Please feel free to reach out to me to schedule a complimentary consultation.

Thank you for considering my services as your event planner. I look forward to the opportunity to work with you and make your event a resounding success.

Warmest regards during this Holiday Season,

Jackeline Saldarriaga
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INTRODUCTION

With over 15 years of expertise, ZALINS EVENT aims to be the best choice for corporate and social event planning in the state of Florida. Our philosophy of personalized service has always been closely tied to our mission, which is to consistently exceed the expectations of all our clients.



INTRODUCCIÓN

Con 15 años de experiencia, ZALINS EVENT nace para ser la mejor opción en la planificación de eventos corporativos y sociales en el estado de la Florida. Nuestra filosofía de servicio personalizado siempre ha estado estrechamente ligada a nuestra misión, que consiste en exceder siempre las expectativas de todos nuestros clientes.



ABOUT US

ZALINS EVENT turns the dreams and ideas of our clients into authentic realities. We contribute to making your social or corporate event an unforgettable experience, meticulously caring for every detail to bring happiness to families, friends, and loved ones.

Additionally, we offer one of the most comprehensive and innovative services for any type of event, from breakfasts, brunches, lunches, and dinners to impressive celebrations. Allow us to turn your special moments into reality.



NOSOTROS

ZALINS EVENT convierte los sueños e ideas de nuestros clientes en auténticas realidades. Contribuimos a hacer de su evento social o empresarial, una experiencia inolvidable, cuidando cada detalle meticulosamente para hacer felices a familias, amigos y seres queridos.

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Contamos además con uno de los servicios más completos e innovadores para cualquier tipo de evento, desde desayunos, brunches, almuerzos y cenas, hasta impresionantes celebraciones. Permítanos hacer de sus momentos especiales una REALIDAD.

MISSION

To offer exceptional catering services and creative, personalized event setups, ensuring that every detail is perfect and reflects the identity of our clients.

MISIÓN

Ofrecer servicios de catering excepcionales y montajes de eventos creativos y personalizados, asegurando que cada detalle sea perfecto y refleje la identidad de nuestros clientes.





VISION

To be recognized as the leading catering service and event setup provider in Florida, delivering unforgettable experiences that exceed the expectations of all our clients.

VISIÓN

Ser reconocidos como el servicio líder de catering service y montaje de eventos de la Florida, brindando experiencias inolvidables que superen las expectativas de todos nuestros clientes.

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TYPE OF EVENTS

TIPO DE EVENTOS

CORPORATE

- Coffee break
- Brunch
- Buffet
- Cocktails
- Seminars
- Assemblies
- Work dynamics
- Theme parties

BREAKFAST



CORPORATIVO

- Café
- Brunch
- Bufet
- Cóctel
- Seminarios
- Asambleas
- Dinámicas de trabajo
- Fiestas temáticas



DESAYUNO



WORK DYNAMICS



We take care of organizing your corporate event, working closely with the client company to understand their goals and design an event that aligns with their vision and values, thus creating a successful experience for the attendees.

Nos encargamos de llevar a cabo su evento corporativo, trabajando en estrecha colaboración con la empresa cliente para comprender sus objetivos y diseñar un evento que se alinee con su visión y valores y así crear una experiencia exitosa para los asistentes.

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We have the capacity to accommodate small and large groups of people, allowing the development of activities indoors or outdoors.

Tenemos la capacidad de atender grupos pequeños y grandes de personas, permitiendo el desarrollo de actividades bajo techo o al aire libre.

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COCKTAIL





CÓCTEL

We are experts in creating and developing themed parties for your company. From invitations, music, decorations, to the menu, everything is personalized according to your choice, making it the ideal event.

Somos expertos en la creación y desarrollo de fiestas temáticas para su empresa. Desde las invitaciones, música, decoración y hasta el menú son personalizados de acorde a su elección, convirtiéndolo en el evento ideal.



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FIESTAS TEMÁTICAS —



BABYSHOWER



SOCIAL EVENTS

- Birthday
- Children's party
- Anniversary
- Gender reveal
- Baby shower
- Engagement Party
- Wedding
- Graduation

SOCIALES

- Cumpleaños
- Fiesta infantil
- Aniversario
- Revelación de sexo
- Babyshower
- Fiesta de compromiso
- Boda
- Graduación



WEDDING

We help the couples define their vision for the wedding and develop a general concept. This involves selecting themes, colors, decorative style, and choosing vendors, budget, and logistics.

Ayudamos a los novios a definir su visión para la boda y desarrollar un concepto general. Esto implica seleccionar temas, colores, estilo decorativo y elección de proveedores, presupuesto y logística.



BODA
